Name: Kerlisha Matthew  
Address: 10 3/4mm Toco Main Road Matura Village  
Contact: +1 (868) 351-9574 / 318-6011  
E-mail: [kerlishamatthew@gmail.com](mailto:kerlishamatthew@gmail.com)

To Whom It May Concern,

I would like to apply for any vacant positions at your company for which I am suitably qualified.

I am an assertive, diligent and people oriented individual and if given the opportunity I assure credible and dependable performance.

I would be happy to attend an interview at your convenience and can be contacted at the aforementioned numbers.

Thanking you in advance for your favourable response.

Respectfully,  
**KERLISHA MATTHEW**

**OBJECTIVES:**

I am looking for a suitable job opportunity where I could practice my knowledge and develop my personality as a career person wile utilizing my skills.

**PERSONAL INFORMATION:**

Date and Place of Birth: November 20th 1994 Sangre Grande Hospital Trinidad.

Citizenship: Citizen of Trinidad and Tobago.

Sex: Female

Marital Status: Single

Height: 174 cm

Weight: 188 lbs

**EDUCATION AND QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Year** | **Institution** | **Subjects Obtained** | **Grade** |
| 1999 – 2006 | Matura Secondary Primary School |  |  |
| 2006 - 2011 | Matura Secondary  School | English A | III |
| Food and Nutrition | III |
| Integrated Science | III |
| 2011 - 2013 | Bates Memorial High School | Mathematics | III |
| Food and Nutrition | II |
| Electronic Document Preparation and Management | II |

**WORK EXPERIENCE:**

Mel Park Senior Citizen and Convalescent Home  
November 2013 – March 2014

Eastern Regional Health Authority  
Sangre Grande Hospital   
Aide To Nursing   
June 2014 – June 2016

**HOBBIES:**

Handy Craft,  
Cooking,  
Researching and   
Socializing

**REFRENCES:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | | **Address** | **Contact** |
| **First** | **Last** |
| Anesta | Augustine-Serapio | Mendoza Street Matura Village | (868) 359 - 0864 |
| Arlene | Bethemly | LP #3 Orosco Road Matura | (868) 362 - 6225 |